



TEN COMMANDMENTS ON SAFETY

It is the responsibility of all employees to adhere to the 10 commandments on Safety. These are inviolable Safety rules that must be complied with, at all times within the company premises or anywhere in relation to the company's work. Willful violation of any of these rules shall attract strict disciplinary action as per the Consequence Management Policy of the company.

1. Obtain a valid permit - to-work (PTW) before commencing any non-routine activity.
2. Comply with all the requirements of the Lock out Tag out (LOTO) procedure.
3. Verify isolation before beginning work on all rotating and electrical equipment or any system that may have and use the specified life - protection equipment.
4. Do not tamper or over ride safety critical trips or interlocks without obtaining authorization from competent person.
5. Do not smoke in the notified 'No Smoking Area'.
6. Use the specified fall –prevention equipment when working at height.
7. Do not operate any machinery / powered equipment without formal training and registered authorization to operate.
8. Wear seat belts in a moving vehicle, including rear where fitted.
9. Never use a mobile phone while driving a motor vehicle or working with mechanized equipment.
10. Do not drive or work under the effect of drugs or alcohol.

A handwritten signature in blue ink that reads "Ashish Khanna".

Ashish Khanna

CEO & Executive Director

Date: 10.09.2015 / Rev: 00